

**OFFICE OF THE COMMISSINER**  
**CUSTOMS & CENTRAL EXICSE, 48 ADMINISTRATIVE AREA, ARERA HILLS,**  
**BHOPAL (M.P)**

F.NO.I(17)01/Stat/Hq/Admn/2015-16

742

Date: 29-4-2015

To

M/s Modern Enterprises, Near Rathkhana Wali Masjid, Budhwara, Bhopal	M/s Quality Sales & Servies, 19/48, Near Little Coffee House, New Market, Bhopal	M/s Astha Books & Stationery, Plot No. 1 Gomti Colony, Bhopal
M/s N.C.C.F. 13-14 Ist Floor Jawahar Marg, Indore (M.P)	M/s S.S.Enterprises, 426-D Nehru Nagar, Bhopal	M/s Kendriya Bhandar Nigam, 362, Rachna Nagar, Bhopal
M/s Supreme Traders 104, A Gali Rauf Bhai, Jahangirabad, Bhopal	M/s Ishan Enterprises, Ashoka Garden Road, Bhopal	M/s Laxmikant Traders 25, Ansal Appartment, Kolar Road, Bhopal.

Gentlmen,

Subject:- Sealed quotations are invited for supply of Stationery / Misc items for the year 2015-16 -Reg.

In reference of the above subject, sealed quotations are invited for supply of stationery / Misc. items enclosed with the letter on the following terms and conditions as detailed below:-

1. The Firm / company should preferably have experience in working in the Central Govt. offices.
2. Attested copies of Govt. orders should be enclosed.
3. Firm / Company should be registered with Sales Tax department and have a valid PAN Card. Attested copy of Pan Card and Vat / Sales Tax certificate to be enclosed.
4. Sales Tax and / or any other statutory charges leviable, should be clearly mentioned in the quotations. No charges will be paid by the office if not mentioned in the quotations.
5. Full particulars of goods offered should be clearly mentioned. All goods / material must confirm to relevant bids specifications.
6. The rates should be quoted per unit / per KG.
7. The Cheque /EMD /FD of Rs.10,000/- will be submitted with the quotations. The quotations will not be accepted without EMD / FD. The Draft of Rs. 10,000/- will be payable in the name of PAO, Central Excise, Bhopal . However, M/s NCCF and M/s Kendriay Bhandar, are exempted from EMD.
8. The forms may also be downloaded from the departmental website [www.cexbhopal.gov.in](http://www.cexbhopal.gov.in).
9. Address of the consignee (different locations) will be intimated at the time of placing order.
10. The submission of the quotations implies the acceptance by the tenderer of all items and conditions mentioned in the tender. Quotations received after due date will not be considered.
11. Following information must be inscribed on the top of the Sealed envelop containing quotations, other wise the quotation likely to be rejected. Quotations for stationery / misc. items for the year 2015-16.

12. In case any disputes, the decision of the undersigned shall be final.  
13. The last date of receipt of quotations is 08-05-2015 upto 3.30 PM.

Encl: list of articles.

  
(Hans Kumar Sharma) 20/4/15  
Joint Commissioner (P&V)

✓ Copy to the Superintendent (Systems) Central Excise, Hqrs. Bhopal for uploading the tender form the departmental web site i.e. [www.cexbhopal.gov.in](http://www.cexbhopal.gov.in).

  
(Hans Kumar Sharma) 20/4/15  
Joint Commissioner (P&V)

List of Stationery / Misc. Items

Sr. No.	Name of Commodity	Rate @ (each)	Vat in %	Total Rate (including Vat etc)
1.	Acid bottle 500 ml			
2.	addgel pen / cello gel pen			
3.	add gel / cello gel refill			
4.	allout machine			
5.	allout refill			
6.	allpin 100 gm T Pin			
7.	Basta Cloth 36 x 36			
8.	Basta Cloth 42 x 42			
9.	Bill Register 200 Page			
10.	Borocil Glass Set			
11.	Box File			
12.	Calculator 10 Digit Pocket			
13.	Calculator 10 Digit Desktop			
14.	Calculator 12 digit Desktop			
15.	Candel Big			
16.	Carben 8 x 13			
17.	Cash Book 200 Pages			
18.	Cello Ball Pen			
19.	Cello Pen Refill			
20.	Cello Tap Transparent			
21.	Cloth Envelop 10 x 12			
22.	Cloth Envelop 12 x 16			
23.	Glycerin Bottle			
24.	Colin Bottle			
25.	Conference File Solo			
26.	Conference File Gimy			
27.	Cooler Freshner			
28.	Copy Print Ink Gestener			
29.	Copy printer master Rill			
30.	Dak pad			
31.	Desk Calender Stand			
32.	Desk Calender Refill			
33.	Detol Liquid Soap			
34.	Toilet Soap			
35.	Domex Liquid			
36.	Dhaga Thick			
37.	Duplicate pack 72 GSM			
38.	Dusbin Plastic			
39.	Duster Cloth			
40.	Envelop 11 x 5 with printing			
41.	Envelop 9 x 4 with printing			
42.	Erazer non dust			
43.	Fax Roll 30 meter			
44.	File Cover Thick with printing			
45.	File Binder Cloth cona patti			

46.	File Tray plastic			
47.	Glass Drinking			
48.	Glue Stick Korus			
49.	Gum 300 ML			
50.	Gum 700 ML			
51.	Harpic			
52.	Highlighter			
53.	Hit spray			
54.	Joto Pen Holder			
55.	Joter Refill titus			
56.	Laminated Envelop 11 x 5			
57.	Laminated Envelop 9 X 4			
58.	Lock 5 lever steel			
59.	Lock 6 lever steel			
60.	lock 7 lever steel			
61.	Meeting pad			
62.	Nephthline Ball			
63.	Notesheet Pad			
64.	Odonil Balsara			
65.	Paper cutter			
66.	Paper weight fancy			
67.	Paper weight glass			
68.	Parcel Cloth			
69.	Parcel Tab			
70.	Pay bill register 100 page			
71.	Pay bill register 200 page			
72.	Pay bill Outer / inner			
73.	Pensil Natraj			
74.	Peon Book			
75.	service book			
76.	Phenyl Liquid			
77.	Phool Jhadu			
78.	Photocopy A4 size			
79.	Photocopy paper FS J.K			
80.	Photocopy ppaper A/3 J.K			
81.	Photocopy paper A/4 Modi			
82.	Pincutim Plastic			
83.	Pouccha Cotton 1.5 KG			
84.	Punching Machie double hole big			
85.	Punching machine double hole small			
86.	Punching machine single hole			
87.	Register 1 Quar			
88.	Register 2 Quar			
89.	Register 3 quar			
90.	Register 4 quar			
91.	Register 6 quar			
92.	Register 8 quar			
93.	Remote Bell Electric			
94.	Ball pen ordinary			
95.	Room Freshner			
96.	Rulled Pam 16 X 24			

97.	Scale 12 Inch Plastic			
98.	Siccor Supreme			
99.	Sick jhadu thick			
100.	Sharpner			
101.	Sketch pen set			
102.	Stamp pad big			
103.	Stamp pad ink			
104.	stamp pad small			
105.	stapler pin 24/6			
106.	Stapler pin No. 10			
107.	Stapler Big 24/6			
108.	Stapler Small No. 10			
109.	Stapler Big Heavy duty			
110.	Steno pad			
111.	Tag Supreme			
112.	Tea Coaster			
113.	Towel Bombay Dying 4 pc set			
114.	Towel Bombay dying 1 + 1 set			
115.	Nepkin Bombay dying			
116.	Tube Rod Philips			
117.	U Pin plastic			
118.	Uniball pen			
119.	Vim powder			
120.	Water jug			
121.	Whitner Bottol Korus			
122.	Whiter Pen Korus			
123.	Pen Stand Plastic 2 socket			
124.	pen stand plastic 4 socket			
125.	writing paper super			
126.	pocker			
127.	attendance register			
128.	flag 4 color			
129.	flag 3 color			
130.	Despatch register			
131.	window envelop 11 x 5			
132.	window envelop 9 x 4			
133.	Photo copy pen f/s modi			
134.	mosquito coil			
135.	rough / Writing pad			
136.	file cover thick cloth patti			
137.	Pencil Cell			
138.	Canon Toner NPG 28			
139.	Photo copy of Documents A3			
140.	Photo copy of A4 Documents			
141.	Cloth Envlope 12x16			
142.	Limited Envlope 10x12			
143.	Binder Clip 51 MM			
144.	Binder Clip 19 MM			
145.	Binder Clip 41 MM			