



**OFFICE OF THE CHIEF COMMISSIONER (BHOPAL ZONE)
CUSTOMS, CENTRAL EXCISE & SERVICE TAX**

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C.No.II(03)03/CCU/BZ/2016

Dated 09/02/2016

To
The Principal Commissioner/Commissioner
Customs & Central Excise
Bhopal/Jabalpur/Indore/Gwalior/ Raipur/
Bilaspur/Nagpur-I/Nagpur-II/ Wardha/
Audit-I Bhopal/Audit-II Raipur/Audit-I Nagpur

Sir,

Subject : Granting MACP to the eligible officers of Group 'B' & Group 'C' Executive & Ministerial officers cases maturing upto 30th September, 2016- reg.

In terms of DOPT O.M.No.35034/3/2008-Estt.(D) dated 19.05.2009, a Departmental Screening Committee meeting is being shortly proposed for granting 1st/2nd/3rd financial upgradation under MACP Scheme to the officials of all grades of Group 'B' & Group 'C' Executive & Ministerial (excluding erstwhile Group 'D' officers).

2. It is, therefore, requested to furnish the list of eligible officers of Group 'B' & Group 'C' (excluding erstwhile Group 'D' officers) in proforma Annexure-'A' who have completed 10/20/30 years of regular service from direct entry grade till 30th September, 2016. The proposals may please be sent to this office separately for each grade duly certified by the Addl./Jt.Commissioner(P&V) alongwith Vigilance Status as on due date of financial upgradation & ACR gradation chart for last five years 2009-10 to 2013-14. In case any of the ACR/APAR of an officer is missing or not reviewed, the ACR/APAR gradation of previous year(s) may be furnished.

3. The clarification issued by the Board vide its letter F.No.A-26017/24/2013-Ad.IIA dated 20.10.2014 & F.No.A-23011/25/2015-Ad.IIA dated 26.05.2015 (copies of both the letters supplied vide this office letter C.NO.II(03)10/CCO/BZ/2015/4594 to 4605 dated 10.07.2015) may be taken into consideration while preparing the proposal for financial upgradation under MACP.

4. In case APAR of any year during 2009-10 to 2014-15 of an eligible officer is below benchmark (i.e. 'Good'), the action according to DOPT instructions contained in its OM No.21011/1/2010-Estt.A dated 13.04.2010 may be initiated and outcome of the same may be communicated to this office.

5. While forwarding the similar proposal upto 31.12.2015, it was observed that the either incomplete information or information without proper scrutiny was supplied, thereby causing delay in issuance of the orders in this regard. It is, therefore, once again requested that apart from other factors the following points may please be taken care of for preparing the proposal in the prescribed proforma :-

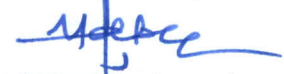
- Ensure that the proposed financial upgradation under MACP has not already given to the officer.
- Ensure that the officer has not already availed benefit of one/two/three financial upgradation and/or promotion before being proposed for first/second/third financial upgradation under MACP.

- As per Board's letter F.No.A-26017/24/2013-Ad.IIA dated 20.10.2014, the promotion of UDC (Rs.4000-6000/-) to the grade of TA (Rs.4500-8000/-) further upgraded to (Rs.5000-8000/-) would counted as a promotion/ upgradation for the purpose of grant of ACP/MACP only in case of officers who are promoted as Inspector/Superintendent.
- ACR/APAR gradation for last six year may be furnished with reference to due date of financial upgradation.

6. Further, it has also been observed, that representation regarding grant of financial upgradation under MACP Scheme submitted by the officers are being forwarded to this office without any details. It is, therefore, requested that all such representations may be forwarded to this office invariably alongwith information filled in the proforma Annexure-'A' duly certified by the Addl./Jt.Commissioner(P&V) alongwith Vigilance Status as on due date of financial upgradation & ACR gradation chart as mentioned above.

7. The above information may please be furnished to this office latest **by 31st March, 2016 positively.**

Yours faithfully,



(R.S.Maheshwari)

Additional Commissioner(CCO)

o/e